Job Title: Co-Lead Educator

Hourly Scale: $22/hr- $27/hr

Statement of Purpose: *To provide a warm, nurturing, safe, consistent, and stimulating environment where self-esteem is enhanced, independence is encouraged, and individuals are respected. To act as a facilitator in the learning process and encourage collaborative problem solving, emergent curriculum, and a learning environment for the whole child with a commitment to an anti-bias perspective. To foster investigation, building relationships, and appreciation of diversity and divergent thinking. To enrich childhood with a deepening sense of belonging to a group that has a growing, collective history.*

Responsibilities:

- Provide direct supervision of children with an awareness of community care licensing Title 22 requirements.
- Demonstrate respect and acceptance for children and understanding of their needs. Be aware of and provide for the health and safety of children (I.e.-medications, allergies, etc.).
- Be committed to the development of each child within the community of others, rather than each child in isolation.
- Responsible for planning, communicating, and implementing an emergent, developmentally appropriate curriculum reflective of our philosophy and based on observations of children's interests and needs.
- Remain current in best practices and knowledgeable of early childhood developmental stages. Develop creative ways of supporting children's development through meaningful, constructivist teaching practices.
- Ensure that activities reflect the cultural heritage of the children, challenge gender and racial stereotypes, and show an appreciation for lifestyle diversity.
- Set up an appropriate environment (as the third teacher) both indoors and outdoors. Replenish and refresh these environments daily to support children's growing interests and skills and nurture best health and safety practices.
- Maintain active portfolios illustrating children's growth and development via photographs, anecdotal notes, and children's work.
- Participate in a rotation of documentation contributions for the school website and blog. Each teaching staff member will provide content for these platforms at least once per academic school year.

- Possess a high comfort level of collaboration, designing and documenting emergent curriculum with children, colleagues, and families. Communicate with fellow team members as well as with parents about children's progress and behavior.
- Provide a safe social and emotional environment that fosters close and trusting relationships with children, families, fellow staff members, and the administrative team.
- Maintain regular and open communication with parents via conferences throughout the year, formally and informally. Attentively address concerns and challenges brought forth by parents or children while working collaboratively with your team to create well-balanced solutions that meet both individual needs and the overarching needs and requirements within our program.
- Assist in the development of a collaborative team atmosphere by providing guidance and support to other teachers. This includes open communication and a willingness to be mentored and directed by Little Owl teaching and administrative staff.
- Demonstrate solid writing and computer skills and be technologically motivated.
- Check and maintain your Little Owl email account daily. Email account access will be provided to you during the entirety of the time you are on staff. This email is an additional means of communication with other staff as well as families.
- Possess the confidence and spirit to speak publicly about Reggio-inspired/constructivist early childhood education programming. Each teaching staff member will be required to contribute to one or more Little Owl Educator workshops or tours.
- Annually attend and engage in a minimum of 16 hours of professional development that supports constructivist-based teaching strategies and curriculum planning.
- Abide by and model the Little Owl stance on environmental stewardship, which encourages an awareness of responsibility for sustainable, eco-friendly practices.

Minimum Requirements:

- Completion of at least 24 early childhood units, including the required core courses; child growth and development, or human growth and development; child, family and community, or child and family; and program/curriculum.
- Minimum of two years teaching experience in a group setting, licensed early childhood program.
- Knowledge and experience with Reggio-inspired and constructivist curriculum is preferred.
- Commitment to reflect on teaching and continue professional and educational development by attending classes, workshops, or conferences.

- A year-by-year contracted commitment to actively fulfill the responsibilities and teaching duties within our early childhood education program.
- Available to work full-time, Monday-Friday, within the hours of 7:30 AM and 5:30 PM.
- Commitment to attend occasional school events outside of regularly scheduled hours as well as a monthly staff meeting.

Physical and Mental Requirements:
The physical and mental demands described here represent those that must be met by an employee to successfully perform the essential functions in the inside and outside environments.
Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands: While performing job duties, an employee is regularly required to stand, walk, and sit; talk or hear, both in person and by telephone; use hands to finger, handle, or feel objects or controls; reach with hands and arms. An employee must stoop, kneel, bend, crouch, crawl, climb or balance and lift 50 pounds.
This job requires the ability to use close vision, distance vision, depth perception, color vision, and the ability to adjust focus.

Mental Demands: While performing the duties of the job, the employee is regularly required to use written and oral communication skills; read and interpret information; analyze and solve problems; observe and interpret people and situations; use basic math; learn and apply new information or; work with constant interruptions and interact with administrators, team teachers, and other staff, parents, children, and others encountered in the course of work.

Work Environment: The employee works in a classroom setting, and the noise level is occasionally moderately loud.

This position reports to and works in conjunction with the administrative team of executive director, program coordinator, curriculum coordinator, and administrative coordinator. See *A Guide to Little Owl* (Employee Handbook) for specific reporting requirements.