Job Title: On-Call Substitute Educator

Hourly Rate: $20/hr

Statement of Purpose: *To provide a warm, nurturing, safe, consistent, and stimulating environment where self-esteem is enhanced, independence is encouraged, and individuals are respected. To act as a facilitator in the learning process and encourage collaborative problem solving, emergent curriculum, and a learning environment for the whole child with a commitment to an anti-bias perspective. To foster investigation, building relationships, and appreciation of diversity and divergent thinking. To enrich childhood with a deepening sense of belonging to a group that has a growing, collective history.*

Responsibilities:

- Provide direct supervision of children with an awareness of community care licensing Title 22 requirements.
- Demonstrate respect and acceptance for children and understanding of their needs. Be aware of and provide for the special needs of children (I.e.-medications, allergies, etc.).
- Willingness to be flexible within the duties required. Be able to support and transition through all classrooms to support the break and meeting times of the other teachers.
- Responsible for supporting and facilitating an emergent, developmentally appropriate curriculum based on observations and children's interests.
- Help prepare and implement a balance of open-ended, readily available, and long-term activities and projects that engage all realms of development which support the whole child, including cognitive, physical, social, and emotional growth.
- Remain current in best practices and knowledgeable of early childhood developmental stages. Develop creative ways of supporting children's development through meaningful, constructivist teaching practices.
- Be committed to the development of each child in relation to the community of others, rather than each child in isolation.
- Ensure that activities are developmentally appropriate, reflect the cultural heritage of the children, challenge gender and racial stereotypes, and show an appreciation for lifestyle diversity.
- Maintain the set-up an appropriate environment (as the third teacher) both indoors and outdoors. As a daily responsibility, replenish and refresh these environments to support children's growing interests and skills as well as nurture best health and safety practices.
- Possess a high comfort level of collaboration, designing and documenting emergent curriculum with children, colleagues, and families. Communicate with fellow team members about children's progress and behavior.
- Provide a safe social and emotional environment that fosters close and trusting relationships with children, families, fellow staff members, as well as the administrative team.

- Assist in the development of a collaborative team atmosphere as well as providing guidance and support to other teachers.
- Demonstrate solid writing and computer skills and be technologically motivated.
- Abide by and model the Little Owl stance on environmental stewardship, which encourages an awareness of responsibility for sustainable, eco-friendly practices.

Minimum Requirements:

- Completion of at least 12 early childhood units in child development, child/family/community, programs, and curriculum (core courses).
- Minimum one year of group setting teaching experience in a licensed early childhood program.
- Knowledge and experience with Reggio-inspired and constructivist curriculum is preferred.
- Commitment to reflect on teaching and continue professional and educational development by attending classes, workshops, or conferences.
- Available to work part-time, Monday-Friday; understanding that some weeks hours will not be offered. In the case of staff absences and periodic professional development trainings, availability to work on-call in any of our preschool or kindergarten classrooms.

Physical and Mental requirements:

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions in the inside and outside environments. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands: While performing the duties of job, an employee is regularly required to stand, walk, and sit; talk or hear, both in person and by telephone; use hands to finger, handle, or feel objects or controls; reach with hands and arms. An employee is required to stoop, kneel, bend, crouch, or crawl, climb or balance and lift up to 50 pounds.
Specific vision abilities required by this job include close vision, distance vision, depth perception, color vision, and the ability to adjust focus.

Mental Demands: While performing the duties of the job, the employee us regularly required to use written and oral communication skills; read and interpret information; analyze and sole problems; observe and interpret people and situations; use basic math; learn and apply new information or; work with constant interruptions and interact with administrators, team teachers and other staff, parents, children, and others encountered in the course of work.

Work Environment: The employee works in a classroom setting, and the noise level is occasionally moderately loud.

This position reports to and works in conjunction with the administrative team of executive director, program coordinator, curriculum coordinator, and administrative coordinator. See Personnel Manual for specific reporting requirements.